

September 13, 2017

Dear CPCC Instructors:

On **Wednesday, October 11th**, all Charlotte-Mecklenburg Schools eleventh graders are required to take the PSAT Test. This will require all Merancas Middle College High School eleventh graders to miss their CPCC classes during the testing time. PSAT Test administration will begin at **8:00 a.m. and finish at approximately 12:00 p.m.** I respectfully request that all Merancas Middle College High School students impacted by this requirement be excused from attending your class on Wednesday, October 11th between the hours of 8:00 a.m. and 12:00 p.m. They will be responsible for any make-up work.

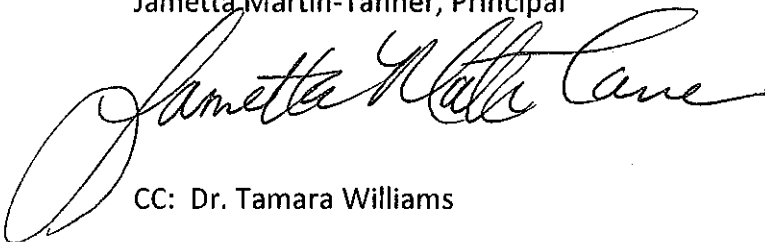
We are also required to do a **Pre-Registration meeting for the PSAT**. Our eleventh graders will be meeting on **Tuesday, October 10th from 11:20-12:00** to complete the pre-registration tasks. This should not impact your class time.

Please understand that I am very protective of your instructional time; however, the College Board does not allow me any flexibility regarding PSAT Test administration dates and times. If you have any questions or concerns please feel free to call me at 980-343-0035 or you can email me at jametta.tanner@cms.k12.nc.us

Thank you for what you do for our students and for your understanding and support. Our students are excited about attending your classes. We are grateful that our combined efforts are leading to positive opportunities for all of our students.

Sincerely,

Jametta Martin-Tanner, Principal



CC: Dr. Tamara Williams

OVER

Phone: 980-343-0035 ■ Fax: 980-343-0037 ■ www.cms.k12.nc.us

11th Grade MMCHS Student Reminders

What? **Required PSAT Pre-Administration Seminar**
When? Tuesday, October 10th, 11:20 – 12:00
Where? Claudia Belk Auditorium
Why? Complete Pre-Registration Documents prior to PSAT on 10/11
Bring: #2 pencil, your CPCC ID#
Reminder: 1st Period high school classes will begin immediately following

What? **Required PSAT Test (THERE IS NO MAKE-UP FOR PSAT)**
When? Wednesday, October 11, 8:00 – 12:00
Where? Claudia Belk Auditorium
Why? Practice for the SAT, Provides the chance to enter NMSC scholarship programs
Bring: #2 pencils (2), calculator (4 function, scientific or graphing) not required
Reminder: 1st period will begin immediately following

If you will be missing any CPCC classes on any of the above days, please pick up a letter in the school office to give to your CPCC Instructors at your next class meeting. It is important that you let your CPCC instructors know this information in advance.